

BOURNE WATER DISTRICT COMMISSIONER'S MEETING NOVEMBER 29, 2022

The meeting was duly posted.

The meeting was called to order at 8:30 am by Commissioner Brian Handy. Present: Commissioners Brian Handy and Peter Way. Also present: Superintendent, Robert (Bob) Prohett, Treasurer/Clerk, Jennifer Kelson and Rui Pereira, Assessor Town of Bourne. The meeting was held at the District office at 211 Barlows Landing Rd, Pocasset.

TAX CLASSIFICATION HEARING

Rui Perrier, Assessor of Town of Bourne, presented his recommended motion to the Board of Water Commissioners. The recommendation was to retain one unified tax rate for FY23. He also recommended that the Board vote to not adopt the Open Space Discount, Residential Exemption, or Small Commercial Exemption for FY23. He explained that Bourne is a mostly residential community and that we do not have enough commercial property to make a two tax rate classification worthwhile. The Board accepted Rui Pereira's recommendation to retain one unified tax rate for FY23. Brian Handy made a **MOTION** to accept the recommendation to keep one unified tax rate for FY23. Peter Way seconded that motion and all in favor. **The motion passed.**

Brian Handy made a **MOTION** to close the tax rate reclassification hearing. Peter Way seconded that motion, and all in favor. **The motion passed.**
The meeting closed at 8:42 am.

REGULAR MEETING

Brian Handy called the regular commissioners meeting to order at 8:45 am. Present: Commissioners Brian Handy and Peter Way. Also present: Jennifer Kelson, Treasurer/Clerk and Bob Prohett, Superintendent.

ABATEMENT REQUEST – 2 SPINDRIFT

Bob Prohett explained that the office received a letter from the owners of 2 Spindrift requesting an abatement for their last bill. They explained that they had an irrigation and a toilet leak.

Brian Handy made a **MOTION** to abate half of their last bill. Peter Way seconded the motion, and all in favor. **The motion passed.**

DISCUSSION OF EMPLOYEE PERFORMANCE INCENTIVE

Bob explained to the Board that he feels the staff has been doing an excellent job, going above and beyond and deserves recognition. He stated that the employees have all met his goals for the year. One of the ways to show appreciation would be to offer employees a retention incentive. Bob stated that we have a strong committed staff that we would like to maintain and that we are also down one employee. Bob asked the Board if they would consider offering a monetary employee incentive to the current staff. This incentive was approved last year. Peter asked how the employees would be presented with this bonus. Jenn and Bob assured Peter that the employees know that this is not a reoccurring yearly incentive and they should not to expect it every year. Bob suggested a \$500 incentive for all full-time employees. The employee retention incentive would be a one-time payment to show appreciation for continuous hard work

and dedication. Bob explained that we have turned back a lot in free cash, and we made a good amount of money on scrap metal sales.

Brian made a **MOTION** to accept Bob's recommendation to give an Employee Retention Incentive of \$500 to all full-time employees. Peter seconded that motion, all in favor. **The motion passed.**

SUPERINDENDENT REPORT None

ANY BUSINESS NOT ANTICIPATED WITHIN THE LAST 24 HOURS

July 12 1971 the the District was granted an easement over government land near Bell Rd. They want to renew the easement.

Bob stated that he was just contacted by Pamela Bradstreet of the US Army half an hour before this meeting regarding an easement near Bell Rd. Ms. Bradstreet is requesting that the Board renew the easement and sent over legal documents and a map. The Board reviewed the map. Bob suggested that our legal counsel should look over the documents before the Board signs. Further discussion and signing was tabled for a future meeting.

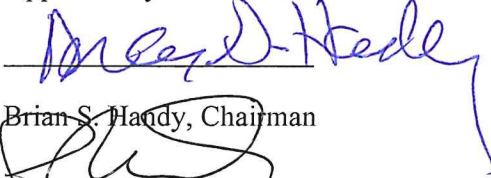
Commissioners Comments None

Brian Handy made a **Motion** to adjourn at 8:55 am. Mike Lyons seconded that motion, and all in favor.


Respectfully submitted,

Jennifer Kelson, District Clerk

Approved by: Board of Water Commissioners



Brian S. Handy, Chairman


Peter R. Way, Commissioner