

BOURNE WATER DISTRICT COMMISSIONER'S MEETING, AUGUST 14, 2024

The meeting was duly posted.

The meeting was called to order at 8:30 a.m. by Commissioner Brian Handy. Present: Commissioners Brian Handy, Peter Way, and Michael Lyons. Also present: Superintendent Robert (Bob) Prophett, Treasurer/Clerk Kristen Noel, and Attorney Randy Collette. The meeting was held at the district office at 211 Barlow's Landing Road, Pocasset.

PERMANENT EMPLOYEE STATUS

Bob Prophett stated that Patrick Brown had completed his six month probationary period with the District. Patrick was doing well in the position and Bob was happy with his performance. Bob proposed a \$1.00 / hour raise as well as permanent status for Patrick. Michael Lyons made a MOTION to accept Patrick Brown as a permanent employee and offer hourly raise. Peter Way seconded that MOTION and all were in favor.

STATION 4 ELECTRICAL ISSUES

Bob Prophett updated the Board regarding lightning that struck the underground power that goes from the transformer at Station 4 to Station 3. Kobo Utility Construction Corp repaired the conduit when this happened previously and the District was informed that the direct buried cables were not in good shape and would need to be replaced if this happened again. A MOTION was made to have Bob research this project and do as much of the repair as possible. Motion was seconded and all were in favor.

APPOINT NEW TREASURER/CLERK

Bob Prophett requested that the Board formally appoint Kristen Noel as the Treasurer / Clerk for the Bourne Water District.

Bob also asked for the Board to sign paperwork to appoint Kristen Noel as the Board representative for the Cape Cod Municipal Health Group.

All board members approved and signed, and Kristen Noel was appointed as the new Treasurer/Clerk of the Bourne Water District.

PERSONNEL HANDBOOK

Attorney Randy Collette discussed that feedback was received from Foley & Foley regarding potential revisions to the district's Personnel Policy Manual. It was discussed that the Board was interested in accepting the required changes due to changes in the law but did not want to accept any other recommendations at this time.

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NEW BUSINESS

Michael Lyons discussed compensating Bob Prohett and Bree Yenulevich for the additional responsibilities that they both took on due to the absence of the Treasurer for the past several months. He was grateful for how they both stepped up and filled in where needed and appreciated all the extra hours put in. MOTION was made to pay Bob Prohett a stipend in the amount of \$10,000.00 and Bree Yenulevich a stipend in the amount of \$5000.00. Motion was seconded by Peter Way and all in favor.

Brian Handy made a MOTION to adjourn at 10:00 am. Mike Lyons seconded that motion, and all in favor.

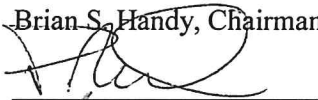
Respectfully submitted,

Kristen Noel, Clerk

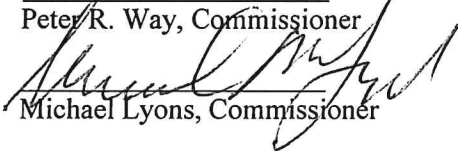
Approved by: Board of Water Commissioners



Brian S. Handy, Chairman



Peter R. Way, Commissioner



Michael Lyons, Commissioner