

BOURNE WATER DISTRICT COMMISSIONER'S MEETING AUGUST 9, 2022

The meeting was duly posted.

The meeting was called to order at 8:30 am by Brian Handy, Chairman. This meeting was held in person. Present were: Commissioners Brian Handy, Peter Way, and Michael Lyons. Also present: Superintendent, Robert (Bob) Prophett, Treasurer/Clerk, Jennifer Kelson. Attorney Randall Collette and Phil Cotto (Structure Consulting Group) were in attendance. The meeting was recorded.

COVID POLICY UPDATE

Bob stated that we needed to review and update the Covid policy. Currently, Bourne Water allows employees to take off 5 days of work to recover from Covid without having to use their sick or vacation time. Bob and Jenn both suggested that this should end, that it can't go on like this forever and that there is a risk of employees abusing the policy. Bob suggested that we change the policy and require employees to use their sick/vacation time or go unpaid for Covid time off. Bob said that we follow the CDC guidelines where if a person is Covid positive, they need to stay out of work for five days and then can come back to work with a mask (wear for 5 days). If they are still experiencing symptoms, they need to stay home until they are better. Bob also stated that we do not require employees to retest before returning to work. Peter said he agreed that employees should use their sick/vacation time.

Mike asked if someone becomes positive, are we required to notify other employees. Jenn responded that yes, we need to tell employees that someone in the workplace was positive, but we cannot identify who is sick. Jenn stated that we are a very small company so, it is pretty easy to figure out who is ill.

Brian Handy made a **MOTION** to require employees to use their sick/vacation time or go unpaid when taking time off for Covid related illness and that the Bourne Water District will no longer pay for employees to be out for Covid. Peter seconded that motion and all in favor.

SUPERINTENDENTS REPORT None

ANY BUSINESS NOT ANTICIPATED THE LAST 24 HOURS

Bob Prophett said that he did have business to discuss that has come up within the last 24 hours. Phil Cotto wanted to discuss the lease for the new Verizon cell tower (monopole). Bob stated that the lease information is in order and once it is formally written, Verizon would like Bob to be able to sign it without having to wait for another commissioners meeting. Bob requested Board approval to be able to sign in their absence. Randy and Phil both agreed that the lease should be good to sign. Phil also stated that he needs someone to sign off on the site access agreement today. He said that sign off is pertinent. This document allows vendors to do testing and have access that wouldn't be allowed without the document. Randy said that he reviewed that document and it is ready to be signed. Brian told Bob that he can sign the site access agreement. The site agreement was signed. Brian stated that he did not want Bob to sign off on the lease, but would rather wait until the next meeting and have the Board review it and sign.

Brian asked about liability insurance on the site access agreement. Brian requested copies of the company's liability insurance.

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Commissioners Comments None

Brian Handy made a MOTION to adjourn at 9:10 am. Mike Lyons seconded that motion and all in favor.

Respectfully submitted,
Jennifer Kelson, District Clerk

Approved by: Board of Water Commissioners

Brian S. Handy, Chairman

Peter R. Way, Commissioner

Mike Lyons, Commissioner